



Current Status: *Active*

PolicyStat ID: 6562361



Origination: 10/12/2017
Effective: 6/19/2019
Last Approved: 6/19/2019
Last Revised: 10/12/2017
Next Review: 6/18/2021
Owner: *Faculty Organization*
Policy Area: *College of Nursing CNG*
References:
Applicability: *MVHS*

Computer and Internet Utilization at the College of Nursing, CNG-100.3

PURPOSE

To define the policy related to utilization of computers and Internet as it relates to functions associated with the academic and professional functions of the college and health system. The College of Nursing shall abide by the regulations associated with privacy and regulations as set forth by Mohawk Valley Health System and adhere to the policies.

SCOPE

This applies to all administration, faculty, staff and students utilizing any computers or Internet access sources at the College of Nursing.

REFERENCES

DEFINITIONS / ABBREVIATIONS

Internet Services- Access to World Wide Web using the Medical Center specified Web Browser. Internet service allows users to browse, download or print information from the world Wide Web.

PROCEDURE / DIRECTIVE

1. Students and employees accessing the Medical Center link must do so to conduct activities related to college or Medical Center functions and abide by all Medical Center policies related to Internet usage and privacy laws
2. Students are not permitted to install or download any files, programs or software from Internet sites onto college computers
3. Students are not permitted to take food or beverages into the media center, nursing resource center or computer resource room.
4. Printers should be utilized to copy documents that are only necessary to print copies that are required for submission in assignments. Excessive printing of copies is prohibited.

- 5. Children are not allowed to utilize computer resources
- 6. Recreational games should not be used on the college owned computers
- 7. Appropriate conduct is expected of all students when utilizing the Internet or college computers inclusive of using respectful language and images in public and private messages, and avoiding immoral or unethical Internet sites.

CONTENT EXPERT(S) / RESEARCHER(S) / CONTRIBUTOR(S):

This Document Replaces:

NSG-CNG-100.3

Attachments:

[Policy for College Computers June 2018.doc](#)

Approval Signatures

Step Description	Approver	Date
Owner	Faculty Organization	6/19/2019

Applicability

MVHS

