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Last Approved 5/21/2024
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Next Review 5/21/2026

Owner Faculty Organization
Policy Area College of Nursing CNG
Applicability MVHS

Computer and Internet Utilization at the College of Nursing, CNG-100.3

PURPOSE

To define the process related to utilization of computers and Internet as it relates to functions associated with the academic and professional functions of the College and health system. The College of Nursing shall abide by the regulations associated with privacy and regulations as set forth by Mohawk Valley Health System and adhere to the policies.

SCOPE

Administration, faculty, staff and students

REFERENCES

St. Elizabeth College of Nursing. (2023). Ensuring Security of Identification and Confidentiality when Using Technology Programs, CNG-100.55

Mohawk Valley Health System . (2023). Health Information Governance Policy - MVHS, MV-10-001

DEFINITIONS / ABBREVIATIONS

St. Elizabeth College of Nursing: CON

Internet Services- Access to World Wide Web using the MVHS specified Web Browser. Internet service allows users to browse, download or print information from the World Wide Web.

Mohawk Valley Health System: MVHS

PROCEDURE / DIRECTIVE

1. Students and employees accessing the MVHS link must do so to conduct activities related to CON or MVHS functions and abide by all CON and MVHS policies related to Internet usage and privacy laws.
2. Students are not permitted to install or download any files, programs or software from Internet sites onto CON computers.
3. Students are not permitted to have any food or beverages in areas where the CON computers are located.
4. Printer use is limited to the reproduction of material necessary to complete course assignments. This excludes copying of Power Point lectures, documents for distribution to large groups, and any patient medical record content.
5. Children are not allowed to utilize computer resources.
6. Recreational games should not be used on the college owned computers.
7. Appropriate conduct is expected of all students when utilizing the Internet or college computers inclusive of using respectful language and images in public and private messages, and avoiding immoral or unethical Internet sites.

CONTENT EXPERT(S) / RESEARCHER(S) / CONTRIBUTOR(S):

This Document Replaces:

NSG-CNG-100.3

Attachments

[Use of College Computer Form.pdf](#)

Approval Signatures

Step Description	Approver	Date
Owner	Faculty Organization	5/21/2024

Applicability

MVHS

COPY